**UNIVERSITY OF NAIROBI**  
**SCHOOL OF BUSINESS MBA PROGRAMME**  
**MBA PROPOSAL/PROJECT SUPERVISION ALLOCATION FORM**

**SECTION A: (To be completed by the student)**

<table>
<thead>
<tr>
<th>Name of student</th>
<th>Reg. No.:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mobile phone:</td>
<td>Email:</td>
</tr>
<tr>
<td>Proposed Title of Study:</td>
<td></td>
</tr>
</tbody>
</table>

Department:  
- Management Science [ ]  
- Finance & Accounting [ ]  
- Business Administration [ ]

**Specialization (Tick as appropriate)**

- Marketing [ ]  
- Human Resource Management [ ]  
- Strategic Management [ ]  
- International Business [ ]  
- Insurance/Risk Management [ ]  
- Entrepreneurship [ ]  
- Finance [ ]  
- Accounting [ ]  
- Operations Management [ ]  
- Management Information Systems [ ]  
- Procurement & Supply Chain Management [ ]

**Turnitin Research Proposal/Report Submission Email**

- dba_dma.research@uonbi.ac.ke [ ]  
- dba_dhr.research@uonbi.ac.ke [ ]  
- dba_dsm.research@uonbi.ac.ke [ ]  
- dba_dib.research@uonbi.ac.ke [ ]  
- dba_din.research@uonbi.ac.ke [ ]  
- dba_dsm.research@uonbi.ac.ke [ ]  
- dfa_dfin.research@uonbi.ac.ke [ ]  
- dfa_dacc.research@uonbi.ac.ke [ ]  
- dms_dom.research@uonbi.ac.ke [ ]  
- dms_dom.research@uonbi.ac.ke [ ]  
- dms_dps.research@uonbi.ac.ke [ ]

**Note:**
1. Each student MUST fill in the attached declaration form on plagiarism and collusion.
2. Original Transcript, Fees Statement and Synopsis should be attached to this form. This form is available in the Department, SOB website or Ambank House. Students get their copy later from the Department after allocation is done.
3. The approved copy of this form must be attached to the proposal when submitting for moderation and presentation and when submitting the final project.
4. Original to be filed in the Department.

**Signature of student:**  
**Date:**

**SECTION B: (For Official Use only. To be completed by the Department)**

**i) Name of Supervisor Allocated:**

<table>
<thead>
<tr>
<th>Supervisor</th>
<th>Mobile No.:</th>
</tr>
</thead>
</table>

*No. of students allocated this academic year: ......  *No. of moderation/examination allocated this academic year: ......*

**Co-Supervisor (If any):**

<table>
<thead>
<tr>
<th>Mobile No.:</th>
</tr>
</thead>
</table>

*No. of students allocated this academic year: ......  *No. of moderation/examination allocated this academic year: ......*

**Moderator:**

| Mobile No.: |

**Proposal Presentation/Submission Dates**

**Proposal Presentation:**  
**Oral Defence:**  
**Project Report Submission Date:** ......

**ii) Approved by Supervision Allocation Officer:**

<table>
<thead>
<tr>
<th>Name</th>
<th>Signature:</th>
<th>Date:</th>
<th>Tel. No.</th>
<th>Email:</th>
</tr>
</thead>
</table>

Approved by Chairman of Department:

<table>
<thead>
<tr>
<th>Name</th>
<th>Signature:</th>
<th>Date:</th>
<th>Tel. No.</th>
<th>Email:</th>
</tr>
</thead>
</table>

*To be filled by the departmental secretaries.*

**NOTE:** A student shall not commence proposal writing before allocation of University supervisor
UNIVERSITY OF NAIROBI

This form MUST be completed by the student and submitted with the research concept paper that constitutes the first stage for a research to be submitted in full or partial fulfillment of the requirements for award of a degree from University of Nairobi.

DECLARATION ON PLAGIARISM AND COLLUSION

NAME OF STUDENT ........................................ REG. No. .................

FACULTY: .................................................................

DEPARTMENT ..................................................................

RESEARCH TOPIC ................................................................

........................................................................

I, ............................................................................... DECLARE that I have read the Regulations Governing the Administration of Research at the University of Nairobi and understand their content and meaning, and undertake to abide by them. I acknowledge plagiarism and unauthorized collusion in academic work constitute serious academic misconducts and shall give rise to disciplinary actions in accordance to The University disciplinary process which may, at the sole discretion of University of Nairobi, include award of zero mark for material submitted, discontinuation from the University programme, and cancellation of any academic award that may have been conferred based on the material so submitted.

“Plagiarism” shall have occurred when I misrepresent, as my own work, the work of another, written or in other forms that may include diagrams, designs, charts, musical compositions, pictures and written work, which I may obtain from other sources, including, internet, journals, textbooks and essays.

“Collusion” shall have occurred when, except with official approval such as in the case of group projects, I and one or more students consciously collaborate in the preparation and production of work which we ultimately submit in an identical, or substantially similar, form and/or is represented by each of us to be the product of individual efforts. Collusion shall also have occurred when work which I shall have presented as my own is found to be a product of unauthorized co-operation between myself and another person in its preparation and production.

I confirm that I have read and understood the above definitions of plagiarism and collusion and the consequences should the work I submit at any stage be found to contrive the regulations governing the same.

SIGNATURE....................................................DATE.........................